UPDATING YOUR ACCOUNT AND ROUTING NUMBERS

- Open up your web browser and either type or copy paste this in the URL Bar:

- http://www.defensetravel.osd.mil/dts/site/index.jsp

Defense Travel System
A New Era of Government Travel

Home

DTMO Website

Training

Travel Explorer

Travel Assistance Center (TAC)

References

Contacts

Find your Local DTA

Travel Assistance Center
Serving the DoD Travel Community
24 hours a day, 7 days a week
Click here for more information

ICE
Provide Feedback Here!

TRAX
TRAVEL EXPLORER

Welcome to DTS!!

Welcome to the new era of government travel that can really take you places.

Featuring the best practices in industry and plug-and-play components, Defense Travel System streamlines the entire process involved in global Department of Defense (DoD) travel.

Login to the Defense Travel System

Click on the button below to begin using the Defense Travel System.

LOGIN TO DTS

First Time Users

Click below to learn more about DTS and the tools required for use.

LEARN MORE

Training

Click below to learn how use DTS and for additional training resources.

TRAINING

Notices

→ Now Available - Summer Edition our Quarterly Newsletter, The Dispatch

→ FY2012 Per Diem Rates

→ Hurricane Irene Evacuation Information

→ 24/7 TAC Support During Hurricane Irene

→ New! - Pay DTS Debts Online through the Pay.Gov Website

→ DTS Status: Software Update Scheduled for 9/2

→ EWTS Status: 12-Hour Downtime Scheduled for 9/15

→ DTS/EWTS Maintenance Schedule

→ New Travel Justification Required for DD 1610 and Other Order Formats

→ FY2012 Lines of Accounting Can Be Used in DTS

→ Having Trouble Accessing Links and Viewing Documents in DTS?

→ OCONUS Travel Workarounds

→ Are you experiencing DTS login issues?

Click here to visit the DEFENSE TRAVEL MANAGEMENT OFFICE
www.defensetravel.dod.mil

System Status

DTS
DTS is available.

EWTS
EWTS is available.

Recent Updates

→ 2012 Per Diem Rates

→ TAC Support cane I

→ Hurrica Evacu

Click the hyperlink to log on to DTS

Defense Travel System
A New Era of Government Travel

Privacy and Ethics Policy

Please read the following DoD Privacy & Ethics Policy concerning DTS website, travel, and usage. By signing in to the DTS System, you agree to the terms and conditions of use.

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

-The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.

-At any time, the USG may inspect and seize data stored on this IS.

-Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.

-This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.

-Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

ETHICS

Travelers must comply with the Federal and Departmental ethics rules when accepting travel benefits (i.e. goods, services, or payment) from non-Federal sources. For DoD personnel, see Joint Ethics Regulation, DoD 5500.7-R, Chapter 4. Travelers may keep items of nominal value (as defined in applicable ethics regulations). Travelers may also keep benefits received for voluntarily vacating a seat on an over-booked flight, but are not to vacate their seat if the Government would incur additional costs or if it would affect the mission.

PRIVACY ACT

AUTHORITY: 5 U.S.C 57, Travel, Transportation, and Subsistence; 10 U.S.C. 135, Under Secretary of Defense (Comptroller); 10 U.S.C. 136, Under Secretary of Defense for Personnel and Readiness; 10 U.S.C. 3013, Secretary of the Army; 10 U.S.C. 5013 Secretary of the Navy; 10 U.S.C. 8013 Secretary of the Air Force; DoD Directives 7000.14-R; and E.O. 9397 (SSN). PRINCIPAL PURPOSE(S): To obtain information for processing a request to travel at Government expense on official Department of Defense business and for processing a claim for reimbursement of authorized and legitimate expenses incurred as a result of such travel.

ROUTINE USE: For Federal and private entities providing travel services for purposes of arranging transportation at Government expense for official business.

DISCLOSURE: Voluntary, however, failure to provide all of the requested information may preclude the processing of both the request and the claim for reimbursement.

DEPARTMENT OF ... rtment of the Army Narrative Statement on a New System of Records Under the Privacy Act of 1974.

After reading select Accept

Accept   Decline

Defense Travel System
A New Era of Government Travel

Logoff

| Official Travel ▼ | Official Travel – Others ▼ | Traveler Setup ▼ | Reports ▼ | Administrative ▼ |

Form Preferences
Available Routing Lists
Delegate Authority
User Preferences
Rates Lookup
Update Personal Profile

Welcome TERRENCE QUAL...

Organization: DA570MCEAIS...
Org Access: DA570MCEAIS...
Group Access: DA570MCE199...
Permission: 0,1,2,5

...uments Awaiting Your Approval --> **Click Here**

...igned Documents

...ment Name	Current Status	Departure Date	Type
No documents found.			

Message Center

Do you have a question about travel? Contact your local level help desk or the Army 2.5 Help Desk. The Army 2.5 Help Desk is available Monday - Friday from 0730 to 1700 EST at 1-877-676-6742 or by sending an email to: armydtsinquiries@dfas.mil. Find local level support at: http://www.defensetravel.dod.mil/site/localSupport.cfm.

------------SYSTEM DOWNTIME NOTICE: DTS will be unavailable for 6 hours beginning at 2300 EST on Friday, September 2, 2011. (Updated 8/24/11)----------------------
-----------------------------Each airline has its own policy regarding baggage allowances and fees for Service members and government travelers. Baggage fees are reimbursable when authorized and incurred on official business (JTR, par. C2302 & JTFR, par. U3015). Bags that exceed the baggage allowance in number or size/weight, may be subject to excess fees and could be required to be checked through a cargo counter. Excess baggage fees are reimbursable if your Service/Agency Authorizing Official determines that the expenses are necessary and in the government's interest. Before traveling, check the airline's website for specific baggage allowances and fees. If traveling on a City Pair flight, you can find detailed information on baggage fees at www.gsa.gov.
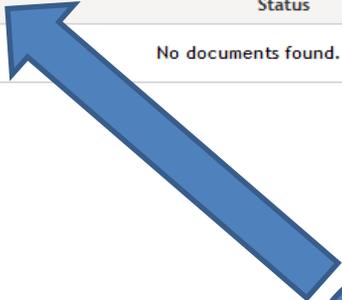
Select Traveler Setup; scroll down to click Update Personal Profile

Defense Travel System
A New Era of Government Travel

Routing Lists   Reports   Additional Setup   Rate Lookup   Update Personal Profile

My Profile

> My Preferences   > My Additional Information   > My Account Information   > My TSA Information

Update Personal Information

Complete the information below.

* Last Name: QUALLS

* First Name: TERRENCE

MI:

* Gender: ⦿ M ◯ F

SSN: ###-##-5125

Mailing

* Address Line 1:

Address Line 2:

* City:

* State: GA   Lookup

* Zip Code:
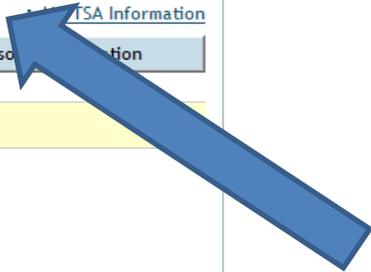
* Home Phone:

* Email Address: terrence.qualls@us.army.mil

Residence

Address Line 1:

Address Line 2:

City:

State: GA   Lookup

Zip Code:

Select My Account Information

Update Personal Information

Complete the information below

Last Name:	QUALLS
First Name:	TERRENCE
SSN:	###-##-5125
CSA/TTR:	No

Accounting Information

Default Accounting Code Label: [_____] [Lookup]

EFT and Credit Card Accounts

Payment by Electronic Funds Transfer (EFT) is mandatory unless the traveler does not have access to an account at a financial institution that can receive EFT transmissions.

If the following account information is incorrect please click on the link below to update your account information from your permanant traveler profile. ≻ Refresh Account Data

Account Type	Account Number	Routing Number	Expiration Date
CHECKING			
GOVCC			02/28/2013

Enter only one account with a routing number.

Mandatory EFT Payment:	● Yes ○ No
GOVCC Account Number:	[_____]
GOVCC Expiration Date (mm/dd/yyyy):	02/28/2013 [📅▾]
Checking Routing Number:	[_____]
Checking Account Number:	[_____]
Saving Routing Number:	[_____]
Saving Account Number:	[_____]

Update Personal Information

Verify that your Banking account , routing, and GOVCC numbers are correct; If not make those adjustments here

Done   ✓ Trusted sites | Protected Mode: Off   ⊕ 110% ▾

Update Personal Information

Complete the information below

Last Name:	QUALLS
First Name:	TERRENCE
SSN:	###-##-5125
CSA/TTR:	No

Accounting Information

Default Accounting Code Label: [   ] [Lookup]

EFT and Credit Card Accounts

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If the following account information is incorrect please click on the link below to update your account information from your permanant traveler profile. ≥ Refresh Account Data

Message from webpage ⬛

⚠ Changes to the Personal Profile do NOT affect any existing travel documents.

[OK]

Account Type	Account Number	Routing Number
CHECKING		
GOVCC		

Enter only one account with a routing number.

Mandatory EFT Payment:	⦿ Yes ◯ No	
GOVCC Account Number:		
GOVCC Expiration Date (mm/dd/yyyy):	02/28/2013	📅▾
Checking Routing Number:		
Checking Account Number:		
Saving Routing Number:		
Saving Account Number:		

[Update Personal Information]
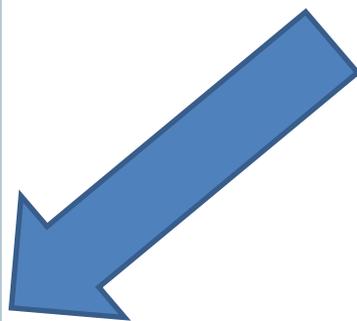
> Verify that your account and routing numbers are correct and select Update Personal Information

Update Personal Information

Complete the information below

Last Name:	QUALLS
First Name:	TERRENCE
SSN:	###-##-5125
CSA/TTR:	No

Accounting Information

Default Accounting Code Label: [_____] **Lookup**

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GOVCC Account Number:	[_____]
GOVCC Expiration Date (mm/dd/yyyy):	[02/28/2013] 📅▼
Checking Routing Number:	[_____]
Checking Account Number:	[_____]
Saving Routing Number:	[_____]
Saving Account Number:	[_____]

Update Personal Information

Select Refresh Account Data and the updated information will be reflected to the left